

Minutes 43rd Studytour Meeting

Studytour 39 ‘Aquila’

Tuesday, 7-6-2022, 12:30 at meeting room 4

Present: Eric, Matthijs, LVV Hinssen, Niels, Lian

Absent: Øyvind

# Opening

12:35

# Agenda and minutes approval

Biweekly update and Bernardo added to AOB

Only Lian and Yara did the readingcheck, turfje for the mannen

# Incoming documents

Some case emails, Hemminkways, Bernardo wants money and Lidia sent her passport info, thereby completing the list.

# Announcements

Historical context: Rafael Nadal won Roland Gaross again

Boris Johnson survived a vote about his political career

# Action-point check

I didn’t sign the vaccination forms, turfje *Done by now*

Last contracts were signed, I didn’t return them yet but will do so soon **AP Matthijs**

Eric didn’t mail the embassy in Argentina, turfje and also still **AP Eric**

Rest was done

# Yearplanning

Updated a bit in the yearplanning sheet in teams, not formatted in terms of deadlines though.

This excel file has a second sheet with deadline formatting.

With planning, it’s likely impossible to have in-house days before the Tour. Maybe we’ll do it in September with as much as possible Studytour participants, then fill up the rest with other VSV people. For now this plan is not set in stone though, depends on Max mainly.

The outline right now is great, we can all put smaller parts of the big points in the second sheet such that we break down the tasks into managable parts with clear deadlines and responsible people.

Would be great if everyone takes 10 minutes for this **AP Everyone**

*Small note, I think actionpoints like these are mainly just so we see it in the list and remember to have a look, not something that directly needs to happen but otherwise we’ll just forget it again*

# Hemminkways

*Combined point Hemminkways/logtries update*

Meeting with Monique yesterday, she did a bunch of stuff and we have some emails from her already. She made an alternative for Patagonia. Also she’s making a sheet with all hotels such that we can say which ones we want her to book. She will start contacting private Tourbus companies so that we know the costs. Next logtries beun is Thursday and Yara did some instagram DM contacting to cool companies. We need one consultancy company still and then we have the companies complete.

We didn’t contact Santiago airport yet because we don’t know when we want to visit them yet. **AP Niels** to ask Santiago airport whether it’s possible to visit them in the afternoon.

This week we’ll try to set things like hotels.

# In-House days

Basically discussed this already, Lian is going to ask Max if it’s okay to communicate the possible plan about late in-house days to the participants. **AP**

We can tell the participants that these are mandatory.

Maybe we can combine one with the after-Studytour drink.

# Contacting companies and BoR update

Only a consultancy company needed if Airbus Helicopters responds. CAE needs a reminder.

We are also counting on Buenos Aires University, **AP Eric** so send them both a reminder.

Lian will ask Mechteld from the Alumni something that we think her proposal of an alumni meetup would be nice. Some dinner or something where we could talk with alumni now working in South America.

# Vaccinations + exchange office

We got a mail from the exchange office with some information. If people have done the safety training before this year they don’t need it.

Yara doesn’t know if she needs a vaccination. Eric will send the forms today if Yara and I have signed them. *I signed it by now, not sure about Yara*

We should communicate clearly to the participants that they need to apply for the vaccinations themselves.

There’s quite some extra safety training dates in the mail we got, these will be in the update mail too. *I’m unsure whether we’re doing an update mail or whatsapp, I think we decided on the latter for the biweekly update but we’ll see in the beunsession*

# Mobility passes

Yara is calling the GGD because we need a vaccination of 6 months old or less (for Chile).

Having had COVID recently doesn’t count for the mobility passes.

Argentina is probably fine, should be asked in the email to the embassy as well because we think they have it but don’t use it.

It’s good to make a manual how to request this pass before participants just have chaos.

# Aquila clothing

For the Tour we need nice merch but we also need other stuff. Send your top three of travel must-haves to start of the nice/cool item list we talked about.

Good to send a reminder to tie companies after a week of silence.

Yara will tell us about getting towels and cups within budget tomorrow.

We haven’t settled the longsleeve vs sweater debate yet.

Yara will ask for quotations for both. **AP Yara** to do that and **AP Lian** to ask Max what the deal is with sponsors on (wearable) merch.

# Cases

Cases going well, just handed one out to Nikki. There’s about 7 people left and Øyvind will message them that we are still looking for cases for them. It’s all for people who can only do it full-time in July. There will be one space case, it’s probably Max or Sander.

Paula has already worked for 100 hours, she shouldn’t work much more on it. **AP Øyvind** to have her basically end the case with Mihaela in conversation, we do need more cases from her in the coming years again but 100 hours is just too much.

# Budget update

Øyvind had a meeting with Julius yesterday, he is just waiting on the new travel itinuary from Hemminkways and Yara needs to ask whether all prices are including or excluding taxes, but probably including. That’s a 20% bummer if we have it wrong.

One of the hostels has no breakfast but Yara will check whether that one will be replaced.

We probably have to trigger the article that we charge an extra 10% from everyone.

This is not the same 160 euros as the deposit, that is used on the trip to pay for drinks in advance.

We will revisit this next week when we have the quotation from Hemminkways.

# Commissioners of logistics update

Covered in Hemminkways point

# Commissioners of countries update

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# AOB

## Biweekly update

We want to send the first one out on Thursday, the goal is to make sure the participants feel like they are included in the planning and know how we’re doing.

I will write them and Yara will make a nice picture such that we can find them easily.

## Bernardo & refunding

Julius should refund him ASAP. **AP Øyvind** to remind Julius.

Julius payed for the flights, they’re officially booked.

Lian is gonna get an AMWB credit card for the Studytour. Øyvind is gonna get one as well.

Øyvind brings up the tiles, Yara already started on a design.

*Yara has to leave*

# Questionround

Matthijs: “What is your favourite snack in the TU vending machines?”

Snickers for Øyvind, gevulde koek for Lian, stroopwafels from Eric and Niels.

Lian: “What coffee do you pick at the TU coffee machines?”

Chocochino is apparently superior to chocolate milk

Niels: “Did you know I lost my bike keys?”

Øyvind: “Did you know that I’m at the faculty tomorrow? And did you also know there was a plane crash in Rotterdam this weekend?”

Eric: “Did you know that there’s no copyright on the NASA logo?”

# Next meeting

Next week Monday, 13th of June at 18:00

# Closure

13:30

# Action points

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| --- | --- | --- |
| Who | What | Deadline |
| Matthijs | Return the last contracts | 13-6 |
| Eric | Email the embassy in Argentina | 13-6 |
| Everyone | Have a look at splitting large objectives into smaller actionpoints within yearplanning sheet 2 | 13-6 |
| Niels | Ask Santiago Airport whether we can visit them in the afternoon | 13-6 |
| Lian | Discuss the plan for in-house days with Max | 13-6 |
| Eric | Send a reminder to CAE and Buenos Aires University | 13-6 |
| Yara | Ask for quotations for sweaters and longsleeves | 13-6 |
| Matthijs | Remind tie companies | 13-6 |
| Lian | Ask Max which sponsors need to be on (wearable) merch | 13-6 |
| Øyvind | Have Paula and Mihaela finish her case in conversation | 13-6 |
| Øyvind | Remind Julius to refund Bernardo | ASAP |

# Turfjes

Eric: 17

Matthijs: 14

Øyvind: 17

Paula: 16

Yara: 13

Niels: 7

Lian: 14

Rosa: 7